

Floodplain Development Permit Application

FOR OFFICE USE ONLY	
Permit No.:	Date Filed:
Fee:	Receipt No.:
Approved? <input type="checkbox"/> Y <input type="checkbox"/> N	Date Decided:
Notes:	

OWNER	STRUCTURE	APPLICANT <small style="font-size: 0.8em; font-weight: normal;">If different than owner.</small>
Owner Name:	Structure Address:	Applicant Name:
Address:		Address:
City, State, Zip:	City, State, Zip:	City, State, Zip:
Phone:	Parcel No:	Phone:
Email:	Legal Description (T-R-S):	Email:
		License No:

PROJECT INFORMATION
Project Type: <input type="checkbox"/> Residential <input type="checkbox"/> Commercial / Non-Residential <input type="checkbox"/> Fences / Walls <small><i>Check all that apply</i></small> <input type="checkbox"/> New Construction - Detached <input type="checkbox"/> New Construction - Attached <input type="checkbox"/> Remodel / Rehab <input type="checkbox"/> Grading / Fill / Excavation <input type="checkbox"/> Mobile Home <input type="checkbox"/> Other:
Description of proposed Work:
Cost of Improvements for this project: (a) <small><i>Attach an itemized cost estimate; See FEMA's "Included and Excluded Costs for Damage Repair Estimates".</i></small>
Appraised Valuation of the Structure: (b) <small><i>Attach assessment documents.</i></small>
Calculate the following: (a) ÷ (b) x 100 = (c) (c) %
Is the project a substantial improvement? <input type="checkbox"/> Y <input type="checkbox"/> N <small><i>If (c) value is greater than or equal to 50%, then the project constitutes substantial improvement.</i></small>

FLOODPLAIN INFORMATION
FEMA Flood Zone: <input type="checkbox"/> A <input type="checkbox"/> AE <input type="checkbox"/> X (shaded) <input type="checkbox"/> Other
Base Flood Elevation: NGVD(29) / NAVD(88)
Required Flood Protection Elevation: NGVD(29) / NAVD(88)
Is the property within the Floodway? <input type="checkbox"/> Y* <input type="checkbox"/> N <small><i>*If any work is proposed within the Floodway, a no-rise certification must be attached.</i></small>

REGULATORY REQUIREMENTS

Structure is: <i>Check all that apply. If the structure is elevated, attach an Elevation Certificate.</i>	<input type="checkbox"/> Elevated <input type="checkbox"/> Flood Proofed	<input type="checkbox"/> Vented <input type="checkbox"/> N/A
Elevation Certificate: <i>Elevation Certificate is required for all new structures, additions, and substantial improvements.</i>	<input type="checkbox"/> Y <input type="checkbox"/> N	
Flood Proofed <i>If structure is flood-proofed, attach construction details and a flood-proofing certificate.</i>	<input type="checkbox"/> Dry (<i>non-residential only</i>) <input type="checkbox"/> Wet	
Lowest Floor Elevation: <i>Provide source.</i>		NGVD(29) / NAVD(88)
Lowest HVAC / Equipment Elevation:		NGVD(29) / NAVD(88)
Enclosed Area		Square Feet
Number of Openings*:	_____	Openings
Area of Openings: <i>*If engineered vents are proposed, construction details and specifications must be attached.</i>	_____	Square Inches

SUBMITTAL DOCUMENTS

- Completed Application
- Location Map
- Site Plan (*include regulatory floodplain / floodway*)
- Grading Plan
- Floor Plans / Construction Specifications
- Flood-Proofing Certificate (*as necessary*)
- Flood Vent Specifications (*as necessary*)
- No-Rise Certificate (*floodway only*)
- Pre-Construction Elevation Certificate (*for new structures / additions*)
- Less than 1' Rise Determination (*for SFHA without floodway*)
- Other (*describe*):

NOTE: If grades are not changing as a result of site work, a current topographical map of the site will suffice in lieu of a grading plan. If structures are proposed, the submittal must include foundation design and floor plans. All site plans must detail the location, elevation, and design of mechanical equipment, venting, and flood-proofing. Additional information and materials may be required.

Certification

I CERTIFY THE ABOVE INFORMATION IS CORRECT AND AGREE TO CONSTRUCT THE PROJECT IN ACCORDANCE WITH THE APPROVED PLAT, PLANS, AND SPECIFICATIONS NOTED HEREIN AND IN STRICT COMPLIANCE WITH ALL PROVISIONS OF APPLICABLE REGULATIONS.

Applicant Signature	Print Name	Date
Floodplain Administrator Signature	Print Name	Date

Floodplain Administrator Comments: